

## HOW TO SEARCH FOR A W-COURSE (WRITING INTENSIVE) COURSE

- To find out if a course is a W-Course or Writing Intensive (WRIT), conduct a basic **Class Search** and select the following criteria only.
  - **Campus:** Pittsburgh Campus
  - **Course Attribute:** Writing Intensive Course
  - **Course Attribute Value:** Writing Requirement Course

The screenshot displays the 'Class Search' form in PeopleSoft. The form is divided into two main sections: 'Class Search' and 'Additional Search Criteria'. In the 'Class Search' section, the 'Campus' dropdown is set to 'Pittsburgh Campus'. The 'Course Number' dropdown is set to 'is exactly'. The 'Course Career' dropdown is set to 'Undergraduate'. The 'Course Attribute' dropdown is set to 'Writing Intensive Course', and the 'Course Attribute Value' dropdown is set to 'Writing Requirement Course'. The 'Show Open Classes Only' checkbox is checked. In the 'Additional Search Criteria' section, the 'Days of Week' dropdown is set to 'include only these days'. The 'Meeting Start Time' dropdown is set to 'greater than or equal to'. The 'Meeting End Time' dropdown is set to 'less than or equal to'. The 'Instructor Last Name' dropdown is set to 'begins with'. The 'Session' dropdown is empty. The 'Location' dropdown is empty. The 'Requirement Designation' dropdown is empty. The 'Course Component' dropdown is empty. The 'Minimum Units' dropdown is set to 'greater than or equal to'. The 'Maximum Units' dropdown is set to 'less than or equal to'. There are 'Clear' and 'Search' buttons at the bottom right of the form. Blue arrows point to the 'Campus', 'Course Attribute', and 'Course Attribute Value' dropdowns.

Make sure that you go one step further and view the class details page after conducting a basic class search in PeopleSoft. If it says "**Writing Requirement Course**" next to the **Class Attributes** section, it is a writing intensive designated course. It is strongly recommended that you always check the class attributes section of class details as W-courses offered often vary from term to term.

Remember you must take at least 2 W-Courses for graduation. One must be in your major. The other writing intensive course can also be taken in your major if offered, or it can be taken in a different department. For example, if you still need to satisfy the Literature or the Philosophy requirement, you can find a writing intensive course that will fulfill the literature and the writing intensive requirement at the same time. The same is true for a Philosophy course that is writing intensive. In other words, a Writing Intensive course can overlap with another general education requirement. For students who double or triple major, a writing intensive course must be taken in each major.